JOHNS HOPKINS
ALUMNI

Application due	Final report due
Tuesday, October 15, 2013	Tuesday, May 20, 2014

Section 1: General Information

A. Student group details:

Name of student group: _____

Number of people in student group: _____

B . Give a brief statement of the purpose and history of the organization:

C. Student applicant contact information:

Name: _____

School Address: _____

JHU Email Address: _____

Telephone: _____

D. Cost Center / Internal Order and Fund Numbers (application will not be accepted without these numbers):

Cost Center / Internal Order Number: _____

Fund Number: _____

Administrator of the account: _____

Administrator's phone: _____

Administrator's Email: _____

Section 2: Project Definition

A. Name of project: _____

Provide a brief statment of the project's purpose. Also, state why this project is important to your organization and how it will contribute to the JHU community.

B. Which of the following describes this application?

- ☐ Our group has never applied for an Alumni Association Student Grant before
- ☐ Our group has applied for a Grant before, but this is an application for a new project
- ☐ Our group is applying for a Grant to continue or repeat a project that was funded by the Alumni Association in the past

Note: A continuing project is one that takes more than one year to complete; a repeated project is an activity that is completed in year, but is done again from start to finish in a following year.

If this is a continuing or repeated project, what are the lessons learned? List the changes that strengthen this project from past applications. If none, write "no changes".

C. What are the targeted division(s) of this project (select all that apply):

☐ KSAS	_____	☐ Medicine	_____
☐ Engr	_____	☐ SAIS	_____
☐ Carey	_____	☐ SPH	_____
☐ Education	_____	☐ APL	_____
☐ Peabody	_____	☐ CTY	_____
☐ Nursing	_____	☐ Non-Hopkins Community	_____

Total (must equal 100%) 0.00 _____

Section 2: continued

D. What is the anticipated size of the target population of the project? (i.e., how many people are to attend or benefit from this project? This number should include the number of students participating in the planning and development of the project.):

Anticipated number of participants: _____

1. What percentage of the target population comes from the following groups? (Must add up to 100%):

Undergraduate students: _____

Graduate students: _____

Faculty: _____

Community members: _____

Others: _____

Total: 0.00

E. Give details of how the funds will be used, including project date, location and types of activities:

Project date(s): _____

Project location(s): _____

Primary activity: _____ Secondary activity: _____

Narrative description of project:

F. How will the Alumni Association support be recognized before, during and after the project/activity? Please be as specific as possible:

Section 2: continued

G. Besides the recognition described above, how will this project promote and benefit the Alumni Association? Consider such things such as how this project furthers Alumni Association goals and objectives, benefits the Alumni Association in terms of its relationship with students and with the community, and/or prepares current students for their role as alumni. For example, describe such things as student/alumni interaction. :

Section 3: Budget

A. Amount requested (maximum $1,500): _____

B. List prior funding history, with dates, from the Johns Hopkins Alumni Association:

Date	Amount Requested	Amount Received

Section 3: continued

C. List other sources of funding that have been solicited for this project. If any of these funds have been received, please provide the sponsor and amount. (For example, private or corporate donation, fund raising activity, or direct solicitation).

Donor/ Sponsor	Amount Requested	Amount Received

How much total funding (from both the Alumni Association and from other sources) is required for this project?

_____

D. Provide a detailed budget for those items for which Alumni Association funds are being requested.
Please do NOT attach additional budget information beyond what is being requested for this project.

- It is not necessary to provide a detailed operating expense budget; you may include only those items for which funds are sought.
- Documentation may be rquested for any item.

Item Description	# of Items	Cost per Item	Total Cost of Item
			0
			0
			0
			0
			0
			0
			0
			0
		Total	0.00

Section 4: Signatures

I have read the criteria and guidelines for Johns Hopkins Alumni Association Student Grants program and the Funding Application.

Signature of Applicant: _____ Date: _____

This document must be emailed to the appropriate Project Monitor once the application has been completed and signed.

As Project Monitor, I support this funding proposal.

Signature of Project Monitor: _____ Date: _____

Once the Project Monitor signs this form, s/he should email the entire application to AAstudentgrants@gmail.com

All final applications should be electronically submitted by the Project Monitor and not the applicant.